

POLICY
Integrated Quality, Environment and Health and Safety Policy – IMS00.PY001

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2. HEADLINE

Approval	Authority	CEO
	Date	24.09.2026
Issue Date		10.12.2025
Effective Date		24.09.2026
Version		1
Frequency of Review		Whenever necessary and or at least every 3 years
Owner		Integrated Systems Manager

3. SUMMARY

The Quality and Environment Policy for the Colep Packaging is aligned with the Colep Packaging strategy, which reflects our commitment to conduct our operations in an Environmentally responsible manner with the aim of achieving quality products that exceed (when possible) our customer's expectations by striving to continuously improve and also devote to a sustainable value creation for our company and stakeholders.

4. SCOPE

4.1. Implementation of Responsibilities

CEO, Executive Team, Integrated Systems Manager, Head of Quality & Operations Compliance Quality, Environment and Health and Safety Manager are responsible to:

- Define, comply and implement the requirements established in this Policy.
- Ensure that this integrated Policy is reviewed periodically and, whenever changed, is communicated to all Colep Packaging employees and third parties.

Head of Quality and Compliance and Environment Manager are responsible to:

- Implement, supervise and comply with the requirements defined in this Policy.
- Be the owner of the end-to-end process and requirements described in this Policy.
- Define and drive Quality, Health and Safety, Sustainability and Environment Culture through Colep Packaging.
- Coordinate the development, implementation and review of this integrate Policy and associated Integrated Management Systems (IMS) procedures.

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Managers are responsible to:

- Comply with the requirements defined in this Policy.
- Be committed to ensure that the Colep Packaging IMS is implemented and continuously improved.
- Ensure that its personnel and partners are aware of the relevance and importance of their activities in the final quality of Colep Packaging products.
- Ensure that motivation is encouraged and performance is rewarded as feasible.

Colep Packaging employees and contractors are responsible to:

- Comply with the requirements defined in this Policy and associated IMS procedures, relevant to their on site activities,
- Be committed to ensuring that the Colep Packaging IMS is implemented and continuously improved.

4.2. Scope of Application

This Quality and Environment Policy is applicable to all Colep Packaging employees and contractors performing activities within the Colep Packaging at Portugal, Navarra, Barcelona and Poland sites.

4.3. Exclusions

The Colep Packaging Integrated Systems Manager is responsible for deciding on any exceptions and exclusions to the application of this procedure.

4.4. Interpretation

All disputes and differences in interpretation of this document shall be submitted for consideration and final decision by the Integrated Systems Manager.

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4.4.1. Definitions

Terminology	Definition
Good Manufacturing Practices (GMP's)	Part of Quality Assurance, which ensures that products are consistently produced and controlled according to the quality standards and good manufacturing practices and appropriate for their intended use.
Executive Team	Group of individuals that operate at the higher levels of Colep Packaging and have day-to-day responsibility for managing other individuals and maintaining responsibility for key business functions.
Integrated Management System (IMS)	It is a wide-ranging system that covers quality, environment, health and safety and food safety topics, which individually and collectively influence the final quality of a certain product and its environmental impact. It is the sum total of the organized arrangements made with the objective of ensuring that all products are of the quality required for their intended use and its production is environmentally responsible, therefore, incorporates Good manufacturing practices and Health and Safety rules.
Quality, Environment and Health and Safety Policy	A IMS document developed by CEO, Executive Team in liaison with Integrated Systems Manager, Head of Quality & Operations Compliance and Quality, Environment and Health and Safety Manager, which express the directive of top management team with respect to quality, environment and safety processes, including also the accomplishment of food safety requirements.
BRC Packaging v7	Global standard Packaging materials v7, intended for food contact This global standard is recognised by the Global Food Safety Initiative (GFSI), to help companies to ensure the safety and quality of packaging Materials, intended for food contact.

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4.4.2. Abbreviations

Abbreviation	Definition
Pk	Colep Packaging
GMP	Good Manufacturing Practices
ISO	International Organization for Standardization
IMS	Integrated Management System
BRC Packaging v7	Global standard for Packaging and packaging materials for food contact

4.5. Procedure

In Colep Packaging, a producer of Metal (tinplate & aluminium) and Plastic Packaging, we are committed to conducting our operations in an Environmental and Health and Safety responsible manner, promoting a circular economy by optimizing our operations and processes, and deliver Product Quality to our customers, through our deeply skilled and passionate team.

Colep Packaging is fully committed to:

- Meet and exceed (when possible) customer expectations and markets demands, providing products with high quality, safe, sustainable, and innovative
- Ensure compliance obligations, including applicable legal requirements, industry regulations and codes of practices, Food Safety Requirements and BRC Packaging v7, when applicable
- Manage environmental aspects resultant from the activity, by adopting policies, methodologies and technology to rationalize the use of resources, to prevent pollution, prevent contamination and manage waste mitigation environmental impact
- Promote continuous improvement, safety and quality culture, in all activities and processes which enable us to drive the business through a sustainability strategy and approach, respecting the Planet and take climate changes into account, caring for people, and strive for excellence in our products
- Provide all employees with a suitable training and qualification, and reinforce the importance of their behaviour on product Quality and Environmental impact

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- Define and monitor clear and measurable objectives and goals in order to assess current situation and promote continuous improvement in Quality, Environmental and Health and Safety processes, ensuring the necessary resources to achieve them
- Ensure all existing and new activities are subject to risk assessment, identifying, controlling or eliminating risk, wherever reasonably practicable. Protect natural environment and local community from harm or nuisance resulting from our activities, products and services.

All employees are expected to accept their responsibilities to follow company rules, policies and procedures.

This commitment will be reviewed periodically by the Colep Packaging Executive Team, communicate to all interested and relevant parts in order to ensure its adequacy, updating and effectiveness.

5. RACI MATRIX

Not Applicable.

6. DOCUMENTS RELATED AND REFERENCES

Reference Doc. Code	Document Title
ISO 9001:2015	Quality Management Systems
S00.PY001	Colep Packaging Health, Safety and Environmental Policy
Q00.PY001	Colep Packaging Quality Policy

7. VERSION CONTROL

Version	Issue Date	Effective Date	Description
Version 1	10.12.2025	24.09.2026	Initial Edition

8. APPENDICES

Appendices	Title
Appendix I	Colep Packaging Quality, Environment and Health and Safety Policy

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Paulo Sousa
Chief Executive Officer

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